

SWAP SHOP POLICY
TOWN OF GRAY MAINE

Adopted November 14, 2017

Rules for the 'Take it or Leave it' Building (Swap Shop)

Chapter 504, Section IV Administration of the Solid Waste, Flow Control & Recycling Ordinance of the Town of Gray authorizes the Director of Solid Waste & Recycling to establish and enforce the following rules:

- A. The purpose of the Swap Shop is to encourage the reuse of acceptable items thereby reducing the waste stream. Transfer Station staff are encouraged to be proactive to carry out this purpose.
- B. Individuals wishing to volunteer their time in keeping the Swap Shop orderly must submit a written application and be willing to subject to a full background check. Such volunteers will function under the direct supervision of the Solid Waste Director.
- C. Items being given to or removed from the Swap Shop shall be at no cost to the Town of Gray. The Town assumes no responsibility for any item taken from the Swap Shop.
- D. Transfer Station staff will supervise the use of the Swap Shop and are authorized to make the decisions required to do so within the guidelines established by this policy.
- E. Use of the Swap Shop shall be limited to residents and property owners of the Town of Gray displaying a valid Transfer Station permit. There will be no parking allowed outside the gate and walking in, to bypass this requirement.
- F. Use of the Swap Shop is limited to reasonable visits of no more than 30 minutes at a time, no more than twice a day.
- G. Users shall be respectful and courteous not only to other users, but to transfer station staff as well.
- H. No item may be left at the Swap Shop that requires a disposal fee at the transfer station.
- I. No items may be left that are not functional.
- J. No liquid wastes may be left at the Swap Shop.
- K. No items may be intentionally damaged or mutilated at the Swap Shop.

Persons violating any of these conditions will be asked to leave immediately. Subsequent violations will be referred to the Town Manager/Town Council for further disciplinary action which may include suspension from use of the Swap Shop and/or the Transfer Station as a whole.